

Google (http://www.google.com) gives users two choices of accounts.

With a **Google Account**, you can sign in and use Google features like Google Docs, Picasa (for managing photos), Google Reader, and Google Talk.

With a **Gmail Account**, you can use Google features **AND** you can use Gmail as a free email account accessible anywhere. Other features are only available to users with a Gmail login, too, such as using Blogger and using voice mail within Google Talk. (See page three of this document for instructions for opening a Gmail account).

Creating a Google Account

From any Google page (<u>http://www.google.com</u> for example), you can click on 'Sign-in' and it will bring you to this screen:

Sign in to personalize your Google experience.	Sign in with your
Google has more to offer when you sign in to your Google Account. You can customize pages, view recommendations, and get more relevant search results.	Google Account
Sign in on the right or create one for free using just an email address and password you choose.	Email: Password:
Gmail Get a fresh start with email that has less spam	Remember me on this computer.
Web History Access and manage your web activity from any computer	Sign in
iCoople Add news, games and more to the Google homepage	
Google Checkout A faster, safer and more convenient way to shop online	Don't have a Google Account <u>Create an account now</u>

Click on Create an account now (circled above).

Required information	n for Google account		
Your current email addre	ss: jmca@uwasa.fi		
	e.g. myname@example.c account.	om. This will be used to sign-in	n to your
Choose a password:	*****	Password strength:	Strong
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- 1. Insert your existing email address.
- 2. Choose a password for your Google Account (not the same as your non-Gmail email address password).
- 3. Choose your location.
- 4. Verify the strange blue 'word' you see by typing it into the box (marked with an arrow to the left).
- 5. Click on "I accept. Create my account."

Email Verification

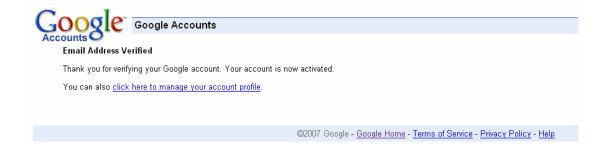
In order to verify that the email address associated with your account is correct, we have sent an email message to jmca@uwasa.fi . To activate your Google account, please access your email and click on the link provided.

Click here to continue.

Next, you need to open your regular email account to verify your new Google Account. You should have a message with a link enclosed. If the message doesn't show up in a few minutes, be sure to check your junk mail in case it's been directed there.

Once you click on the link, you should be directed to a page that looks like this:

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	e to Google Accounts. To activate your account and verify your e-me
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Now you're ready to start using Google tools such as Google Docs, Picasa, Google Reader, Google Talk, etc. Good luck!

Creating a Brand New Gmail Account if you don't already have a Google Account

If you don't have a Google account and would like to open a Gmail account (which lets you do everything a Google account does and more), go to <u>http://gmail.com</u> and click on Sign up for Gmail (circled below).

Google approach to email.	
mail is a new kind of webmail, built on the idea that email can be more intuitive, efficient, and useful. And maybe even fun. After all, Gmail has: Fast search Use Google search to find the exact message you want, no matter when it was sent or received. Lots of space Over 2905.462548 megabytes (and counting) of free storage so you'll never need to delete another message. Chart injust inside Gmail It's just one click to chat with the people you already email. You can even save your chats in your Gmail account. Learn more Mobile access	Sign in to Grail with your Google Account Usemame: Password Remember me on this computer Sign in Learnot access my account
Read Grmail on your mobile phone by pointing your phone's web browser to http://gmail.com/app. Learn more Gmail: Behind the scenes video Newl Watch a video made by Gmail users around the world!	Sign up for Gmail About Isman Yeaw reatures!

Complete the fields required below and you should be ready to go!

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Creating a Gmail Account if you already have a Google Account

If you already have a Google account and would like to use Gmail, too, you can click on My Account (circled below) at the top of any Google page when you're signed in.

Google

You'll need to give Google a little more information in order to open your Gmail account.

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